



Natural Resources Conservation Service  
6013 Lakeside Blvd.  
Indianapolis, IN 46278

---

February 6, 2006

INDIANA BULLETIN NO. IN 440-6-4

SUBJECT: PGM- Conservation Security Program Modifications.

Purpose: To set deadlines for modifying CSP contracts.

Expiration Date: September 30, 2006

Background: All 2004 CSP contracts and those 2005 CSP contracts which had errors needing corrected were opened for modifications. These modifications need to be completed so that we may move forward with the 3<sup>rd</sup> CSP signup scheduled to begin February 13, 2006.

**ACTION DUE – Friday February 10, 2006**

It is time to make final preparations for CSP-06-01 sign up. The National Headquarters has set deadlines to complete the CSP modification activities. In order to complete programming updates to the ProTracts system for the pending CSP-06-01 signup, field offices **must complete all CSP contract Modifications by Friday Feb. 10<sup>th</sup>, 2006**. The CSP 2006 sign up is set to begin on February 13th, and these critical programming updates must occur before the sign-up begins. Field offices will be able to resume making payments on both the 2004 and the 2005 contracts after ProTracts is opened after the 10th, but no additional modifications or changes and additions within ProTracts will be available for CSP contracts until about July 2006.

As a reminder, National Bulletin 300-6-2 dated October 14, 2005, provided direction that CSP contracts developed in FY 2005 are to be completed and fully populated for the entire contract period by March 1, 2006. In addition, CSP contracts from FY 2004 were due to be fully populated for the entire contract period by January 6, 2006. These actions are essential to the proper management of FA allocations to your State to cover the costs CSP contract items and obligations for all years of the contract. All unobligated funds in CSP accounts in ProTracts will be swept back to NHQ after C.O.B. on Friday February 10, 2006

**ProTracts Timelines and Specific Requirements**

1. All modifications for 2004 year contracts (and 2005 fixes and errors) must be completed and ***“approved”*** by C.O.B. next Friday, February 10<sup>th</sup>. This would require that any shortfall in FA funds are identified and requested from Craig Derickson by C.O.B. Tuesday February 7<sup>th</sup> in order to get the funds into our account in time to conclude activities by Friday Feb. 10. Please contact Joe Williams, 317-290-3200 Ext 311, immediately if you additional modifications to complete.

DIST: 0

2. Payments for 2004 and 2005 contracts will continue after the February 10<sup>th</sup> date, but no additional obligations from modifications or other contract activities will be allowed until after July 1, 2006.

If you have questions, please contact Joe Williams at 317-290-2300 Ext. 311, or Shannon Zezula at Ext. 388.

/s/

J. XAVIER MONTOYA  
Acting State Conservationist